

Ministry Team / Committee: _____Property Team_____

Date of Meeting: 1/25/2016_____

Chairperson(s): _____Ben Altman and Jeremy Vent_____

Topic	Discussion Points to Note	Actions, Decisions, Recommendations
Gathering Prayer and attendance	Ben Altman, Jeremy Vent, Eldon Lorah, Dave Betts, Jerry Replogle, Don Replogle, Wynn Leppert, Mark Nelson, and Pastor Short	
Survey Of All Areas Of Building	Team members divided into four groups and toured all areas of the church Noted all discrepancies	Pastor Short will prioritize projects and circulate among members.
Social Room, Kitchen Area, Storage Area	Utility Room – Lights in Hall by Elevator need replaced, Lights by Fridge at Outside step needs replaced, Carpet around post in Social Room need re-glued.	
Nave, Narthex, Front Stairwells	Handrail in stairwell to repaired	
Trinity Hall, Kitchenette, Ramp Entrance, 1 st Floor Halls, and Restrooms 2 nd Floor Halls, SCS Rooms, Choir Rooms, Restrooms	Stage area needs painted, Carpeting is fraying at a few seams, (1) ceiling tile needs replaced, explore matching baseboard at Entrance. Class Room 3 needs crack in ceiling repaired, speaker wire has been removed?	
Exterior	No outside inspection performed.	
Recent Projects Completed and Reports from Team Members	-Front/Main Entrance Exterior Lights -Henderson Painting (all restrooms, all connection halls & ceilings, social room	Rick Smith Pastor Short

	<p>-Parish House Front Porch decking sanding, primed, repainted by Pr. Weinhold -Vinyl Railing installed on Front porch of parish house</p> <p>-Pastor's Photo Collage and Historic Deed Hung in Trinity Hall - New Framing and Matting Designed by Mary Ann Martz - Installed by Mary Ann Martz and Ben Altman</p> <p>-Chandeliers Cleaned and lights Replaced in the Nave by Eric Leppert, Tyler Sprigg, Eric Seager, Janelle Lowe, Pr Weinhold & Pr Short</p> <p>-Organ Slant has been inspected by Clarks Contractors and have determined no problems with joist or supports (carpet and padding compressed)</p>	<p>Dave Betts</p> <p>Pastor Short</p> <p>Pastor Short</p> <p>Pastor Short</p>
Update On Other Projects	<p>-Blacktop Driveway & Along side of Parish house (Work to begin Spring of 2016)</p> <p>-Plexiglass Replacement on Penn Street side of building still being explored by George Becket</p> <p>-Glazing of windows on Front (1st floor) of Parish House</p> <p>-Sunday School Supply Room (Liz Miller and Pr Weinhold)</p> <p>-Wrought Iron Railings on Parish House/Narthex Ram</p>	<p>Jeremy Vent</p> <p>Pastor Short</p> <p>Fred Fluke</p> <p>Pastor Short</p> <p>Wynn Leppert</p>
Monthly Property Stewards	<p>-Feb. – Dan W. & Jeremy V. -March – Ben A.& Jerry R. -April – Eldon L. & Dave B. -May – Mark N. & Don R. -June – Jeremy V. & Mark N.</p>	
Next Meeting	<p>April 18, 2016 7:00 pm</p>	
Submitted by	<p>Jeremy Vent</p>	