

**Property Team Meeting Minutes ~ 4/18/2016**  
**Chairperson(s): Ben Altman and Jeremy Vent**

Topic	Discussion Points to Note	Actions, Decisions, Recommendations
Gathering Prayer and attendance	Ben Altman, Dave Betts, Wynn Leppert, Mark Nelson, Fred Shumaker, Rick Smith and Pastor Short	
Survey Of All Areas Of Building	We did not do a survey during this meeting. Members were asked if there were any issues that they have been made aware of.	No new issues have come up. There are a few unfinished projects that were from the previous meeting that will be noted in the "Update section"
Social Room, Kitchen Area, Storage Area	Nothing to report	
Nave, Narthex, Front Stairwells	Nothing to report	
Trinity Hall, Kitchenette, Ramp Entrance, 1st Floor Halls, and Restrooms	Nothing to report	
2nd Floor Halls, SCS Rooms, Choir Rooms, Restrooms	Nothing to report	
Exterior	Nothing to report	
Recent Projects Completed and Reports from Team Members	<ol style="list-style-type: none"> <li>1. Volunteer sign up sheet</li> <li>2. Freezer replaced in Church Kitchen</li> <li>3. Base cabinet installed in Kitchenette (Off Trinity Hall)</li> <li>4. Timer replaced for Exterior Lights</li> <li>5. Flood light next to Resurrection Garden</li> <li>6. Handrail in Narthex secured</li> <li>7. Other recently completed projects</li> </ol>	<ol style="list-style-type: none"> <li>1. No members signed up. The sheet was taken down</li> <li>2. The Freezer was replaced and a new refrigerator has been purchased but will not be delivered until one becomes available through Carnegie Equipment Inc.</li> <li>3. Elmer Snyder (Custom Woodworking) built and installed a new cabinet for ALSM's use for food storage. Dave Betts was able to get us the Counter top.</li> <li>4. New user friendly timers were installed that controlled the outside lights for more accuracy.</li> <li>5. We are exploring options to tie in the Flood light to the same circuit that controls the post lights on the stairs so they will come on/off at the same time.</li> <li>6. Eldon, Wynn, and Don secured a piece of wood to the wall then a rail to the board to sturdy up the handrail.</li> <li>7. Mark cleaned basement under Narthex, cleared sidewalks of</li> </ol>

		gravel, removed leaves and debris from the Resurrection Garden, cleaned the Mitsubishi units, put the salt and shovels away and got the hose out.
Status of projects identified at 1/25/2016 Meeting	<p>Social Room:</p> <ol style="list-style-type: none"> <li>1. Paint wall in storage room</li> <li>2. Carpet on Post</li> <li>3. Carpet cleaning</li> </ol> <p>Trinity Hall, Ramp area, and Entrance:</p> <ol style="list-style-type: none"> <li>4. Baseboard Touch-up</li> <li>5. Paint stage Area</li> <li>6. Stain &amp; Refinish Baseboards in Hall and Entrances</li> <li>7. Carpet cleaning in Entrance and halls</li> </ol> <p>2nd Floor Halls and Rooms:</p> <ol style="list-style-type: none"> <li>8. Classroom #3 ceiling</li> <li>9. Coat rack</li> </ol>	<ol style="list-style-type: none"> <li>1. Ben Altman will paint</li> <li>2. Ben Altman will secure</li> <li>3. Fred Shumaker is researching some quotes to have them Professional cleaned</li> <li>4. Wynn completed</li> <li>5. Jeremy and Eldon in progress of completing</li> <li>6. Yet to be completed</li> <li>7. Fred, Ben researching quotes</li> <li>8. Mark filled crack, needs sanded and painted yet</li> <li>9. Thrivent Grant was acquired to purchase a new rack</li> </ol>
Update On Other Projects	<ol style="list-style-type: none"> <li>1. Blacktop Driveway &amp; along-side of Parish house (Work to begin Spring of 2016)</li> <li>2. Plexiglass Replacement on Penn Street side of building still being explored by George Becket</li> <li>3. Glazing of windows on Front (1st floor) of Parish House</li> <li>4. Sunday School Supply Room (Liz Miller and Pr Weinhold)</li> <li>5. Wrought Iron Railings on Parish House/Narthex Ramp</li> </ol>	<ol style="list-style-type: none"> <li>1. New Enterprise to be contacted about a start date</li> <li>2. Still exploring options</li> <li>3. Fred Fluke</li> <li>4. Liz Miller and Pr Weinhold. The committee will get through this room at next meeting to see what needs there are and what we can do to fulfill them.</li> <li>5. Wynn Leppert</li> </ol>
Monthly Property Stewards	<p>April :Eldon Lorah, Dave Betts  May:Mark Nelson,Don Replogle  June:Mark Nelson, Jeremy Vent  July:Fred Shumaker, Ben Altman</p>	
Next Meeting	Monday July 18, 7:00 PM	
Submitted by Ben Altman		