

Ministry Team / Committee: Property Team

Date of Meeting: 7/18/2016

Chairperson(s): Ben Altman and Jeremy Vent

Topic	Discussion Points to Note	Actions, Decisions, Recommendations
Gathering Prayer and attendance	Ben Altman, Jeremy Vent, Eldon Lorah, Dave Betts, Jerry Replogle, Don Replogle, Wynn Leppert, Mark Nelson, Fred Fluke, Terry Shober and Pastor Short	
Survey Of All Areas Of Building	Team members divided into four groups and toured all areas of the church Noted all discrepancies	Pastor Short will prioritize projects and circulate among members.
Social Room, Kitchen Area, Storage Area	Utility Room – -Pipe leak above electric circuit board to be checked. -Ceiling Tiles near electric circuit board to be replaced (due to leaking pipe) -3 light bulbs need replaced	Fred Fluke with check pipe and replace tiles Wynn to replace lights
Nave, Narthex, Front Stairwells	-electric heat knob missing - loose knoll post going Front Stairwell -2 outside doors to Nave need adjusted	Jeremy V. to check on new Electric heater knob and explore door adjustment Ben Altman to check into loose knoll post
Trinity Hall, Kitchenette, Ramp Entrance, 1 st Floor Halls, and Restrooms 2 nd Floor Halls, SCS Rooms, Choir Rooms, Restrooms	Window frame in Trinity Hall needs spackle and paint Nothing to Report	Fred Fluke to handle this.
Exterior	No outside inspection performed.	
Recent Projects Completed and Reports from Team Members	Middle School Rooms Painted and updated BlackTop Expansion & repair near Parish House	Thrivent Action Team Grant N.E.S.L.

	Stage walls painted in Trinity Hall	Eldon and Jeremy
	Loose screws on Pews tightened	Mark Nelson
Update On Other Projects	<ul style="list-style-type: none"> -Plexiglass Replacement on Penn Street side of building -Wrought Iron Railings on Parish House/Narthex Ram will be explored further in future months -Insulating Box for cover exhaust fans in Attic of Nave -Stain & Paint baseboard in Halls & Entrance -inspect/mortar around exterior of new addition -Front window of Parish House reglazing -Sunday School Supply Room Pr. Weinghold & Liz Miller 	<p>Pastor Short will set aside for short period and may explore other avenues in future</p> <p>Wynn Leppert</p> <p>Wynn Leppert and Jeremy Vent</p> <p>Don Replogle</p> <p>Pastor Short and Cliff Clark</p> <p>Fred Fluke</p> <p>Pastor Short</p>
Monthly Property Stewards	<ul style="list-style-type: none"> -August – Fred F. & Don R. -Sept. – Dave B. & Jerry R. -October – Eldon L. & Jeremy V. -Nov. – Ben A. & Jerry R. -Dec. – Jeremy V. & Rick S. 	
Next Meeting	October , 2017 7:00 pm	
Submitted by	Jeremy Vent	