

<b>Property Ministry Team Minutes of the April 24, 2017 Meeting</b>		
<b>Topic</b>	<b>Discussion Points</b>	<b>Action</b>
In Attendance	Wynn Leppert(co-chairperson), Dave Betts, Fred Fluke, Wayne Hullihen, Fred Shumaker, Pastor Short	
Call to Order	Wynn Leppert called the meeting to order and welcomed all in attendance shortly after 7:00 pm. Pr Short led us in a gathering prayer.	
Reports from Pre-Meeting Inspections	<p>Jeremy Vent reported prior to the meeting stained ceiling tiles in the Social and Mechanical Rooms.</p> <p>Narthex – Ceiling area above guest book was painted with wrong color of white paint.</p> <p>Tom Carlin reported a flood light out in the stage area of Trinity Hall.</p> <p>Wayne Hullihen had nothing to report in the ramp area, stairwell and 1<sup>st</sup> and 2<sup>nd</sup> floor restrooms.</p> <p>Wayne Hullihen had nothing to report on the second floor.</p> <p>Fred Shumaker reported that the south side entrance door of the Parish House is showing the paint in poor condition and trim on the Northwest corner of the Parish House needs attention – possibly needs painted.</p>	<p>Fred Shumaker to get Ceiling Tiles.</p> <p>Fred Fluke will repaint.</p> <p>Wynn Leppert will repair.</p> <p>Fred Fluke will inspect and advise.</p>
Inspectors for Next Meeting – July 24 <sup>th</sup> , 2017	<p>Social Room, Kitchen, Basement Restrooms and storage areas.</p> <p>Narthex, Front Stairwells, nave and Altar</p> <p>Trinity Hall, Stage and Kitchenette</p> <p>Ramp Entrance, Stairwell, 1<sup>st</sup> and second floor restrooms.</p> <p>2<sup>nd</sup> Floor SCS Rooms, Choir Rooms, Halls</p> <p>Exterior: Sidewalks, Grounds, Church and Parish House.</p>	<p>Dave Betts</p> <p>Fred Fluke</p> <p>Wayne Hullihen</p> <p>Fred Shumaker</p> <p>Wynn Leppert</p> <p>Pastor Short</p>
<p>Steward Reports:</p> <p>February</p> <p>March</p> <p>April</p>	<p>Fred Shumaker, Jeremy Vent</p> <p>Tom Carlin , Wayne Hullihen</p> <p>Dave Betts and Fred Shumaker</p>	<p>No actions reported.</p> <p>Replaced Electrical Receptacle in Daycare Room.</p> <p>Stow salt buckets for summer.</p>
Recent Property Issues Addressed	<p>Electrical Upgrades in Daycare classroom – Six new receptacles added on a dedicated breaker (located In Kitchen).</p> <p>Timer for Steeple lights replaced.</p> <p>Keys placed high on door frame to enable interior kitchen entrance doors to be locked to prevent children from entering per recent state inspection code.</p> <p>Tamper resistant cover install on 220V receptacle in Social Room.</p> <p>Door closers and hinges on doors in rear of Nave being upgraded, in process.</p>	<p>Done by Fred Fluke and TJ Riley</p> <p>Done by Wynn and TJ Riley</p> <p>Done by Fred Fluke Clark Contracting</p>

Upcoming Meetings:	Monday, July 24, 2017; 7:00 pm (regular meeting) Monday, October 23, 2017; 7:00 pm (regular meeting)	
Meeting adjourned at 7:50 pm		
Submitted by Wynn Leppert		