

Church Council Meeting

Date of Meeting: November 13, 2017

Topic	Discussion Points to Note	Actions, Decisions, Recommendations
Attendance	In attendance: President Sue Prescott, Vice President Kevin Rizzo, Secretary Denise Steele, Jennifer Bailey, Lois Boyer, Tammy Crawford, Lisa Hagenbuch, Wynn Leppert, Betsy Littlefield, Don Replogle, Jeremy Vent, Pastor Short, and Pastor Weinhold Absent: Jay Cessna	Noted
Gathering, Call to Order, Welcome, and Prayer	President Sue Prescott called the meeting to order. Pastor Short offered welcome and opened with prayer.	Noted
Secretary's Report	Review of the August 21, 2017 meeting minutes submitted by Denise Steele. Correspondence – No correspondence was received during the last three months directed to the Council.	Motion made and seconded to accept the minutes as presented, and approved unanimously by council. Noted.
Treasurer's Report	The 3 rd quarter 2017 financial reports were reviewed by council along with the year-to-date 2017 budget. Pastor Short reported that there was a growth in regular offerings of 9.03% and growth in total income of 8.71%. Expenses are up 1.64% from 2016 but are less than anticipated. Special accounts and funds were reviewed for the first three-fourths of 2017. Trinity is current with their Synodical Faith Commitment to the Allegheny Synod.	Motion made and seconded to accept the Treasurer's report. Motion approved unanimously. Trinity has not had to use any invested assets, income or earnings in 2017.
Ministry Teams Reports & Updates **Please see individual committee reports for specific details and dates.	<i>Worship and Music</i> – Jennifer Bailey & Lois Boyer The team met on October 30, 2017. Ongoing ministries are being taken of very well. The acolytes and crucifers are fully “staffed” and we may have three at services. 6-7 CDs are handed out weekly of the service. There are currently seven deacons with one on sabbatical. The Lutheran Reformation Sunday celebration on 10/29/17 was beautiful. Christmas decorating will be held on Sunday, December 10 th . Planning continues for Family Festival/Christmas Cantata on December 17 th with appetizers replacing the usual sit-down meal.	
Ministry Teams Reports & Updates **Please see individual committee reports for specific details and dates.	<i>Children and Youth</i> – Tammy Crawford & Lisa Hagenbuch The team met on October 24, 2017. Review of recent activities showed that they went well including Sunday School kick-off, Youth & Family luncheon, Fall Foliage parking, family movie night, and the youth activity on Reformation Sunday. Upcoming events include the youth lock-in on November 17 th and Advent Day on December 3 rd . The 50 th Anniversary Family Festival will be held on December 17 th with congregations from the former Greater Bedford Lutheran Parish.	

<p>Ministry Teams Reports & Updates</p> <p>**Please see individual committee reports for specific details and dates.</p>	<p><i>Adult & All Parish</i> – Betsy Littlefield & Sue Prescott The team met on October 24, 2017. The declining participation in the summer parish picnic was discussed with the possibility of including it with another event. The all parish hayride on October 22nd had a record turnout with over 100 people. A plea was given for memorabilia from the past 50 years to incorporate into the Family Festival on December 17th. The Women of Trinity will host the holiday brunch on December 31st.</p>	
<p>Ministry Teams Reports & Updates</p> <p>**Please see individual committee reports for specific details and dates.</p>	<p><i>Outreach</i> – Kevin Rizzo & Denise Steele The team met on October 30, 2017. Ongoing ministries, recent activities and the monthly special appeals were reviewed including Meals to Heal, funeral luncheons, the Tome Ministry Fund (donation of \$500 to Lutheran Disaster Response for hurricane relief) and the pillow case ministry (not meeting in November/December). The All Saints Lunch has been cancelled and will be incorporated with the December 19th Free Community Dinner. The Winter Clothing Ministry has all the shoppers needed.</p>	
<p>Ministry Teams Reports & Updates</p> <p>**Please see individual committee reports for specific details and dates.</p>	<p><i>Property</i> – Wynn Leppert & Jeremy Vent The team met on October 23, 2017. Meeting started with break out groups to look over the building and grounds. Windows are covered and sealed, and are good to go. Doors have been painted, and there is a minor issue with signage. Fred Fluke has been extremely helpful, and does a great deal for the committee.</p>	
<p>Ministry Teams Reports & Updates</p> <p>**Please see individual committee reports for specific details and dates.</p>	<p><i>Finance & Stewardship</i> – Jay Cessna & Don Replogle The team met on October 23, 2017. The treasurer’s report gave the update on the budget. The committee reviews projects to make sure that the budget can support it, and plan for upcoming projects. The committee recommended sending the 2018 budget to the Church Council for review.</p>	
<p>Ministry Teams Reports & Updates</p> <p>**Please see individual committee reports for specific details and dates.</p>	<p><i>Executive Team</i> – Sue Prescott, Kevin Rizzo, Denise Steele & Jay Cessna A meeting was held on November 13, 2017. Discussion was centered on a job description for Kathie Crist’s position, recognition of her service, and a retirement reception for spring 2018. Salaries were also reviewed.</p>	
<p>Ad Hoc Teams Reports and Updates</p>	<p><i>Garden of the Resurrection</i> ~ There was a downspout water issue but it has been resolved.</p> <p><i>Parish Musicians</i> ~ Group meets three times a year and a very dedicated.</p> <p><i>Liturgical Deacons</i> ~ We have six active deacons with one on sabbatical.</p> <p><i>Altar & Nave Renovation Team</i> ~ The power point is available online, and the team continues to meet to refine the plans. Final plans will be available for congregational meeting in December.</p>	

	<p><i>250th Trinity Anniversary Planning Team ~ Lots of work has been happening for this event with a year of activities. Retired Bishop Gregory will kick-off the celebration in September 2018, Bishop Michael will be involved in the middle of the year, and Bishop Reigel will be with us to wind up the celebration.</i></p> <p><i>50th Christmas Family Festival Planning Team ~ There has been strong support and involvement from the Greater Bedford Lutheran Parish congregations for the event on December 17th.</i></p> <p><i>Constitution & By-Laws Review and Proposal ~ Amendments which the council reviewed at the August meeting will be presented for action at the 2017 congregational meeting with a second vote needed at the 2018 congregational meeting.</i></p>	<p>A motion was made, and properly seconded to approve the Ministry Team Reports as presented. Motion carried.</p>
Pastoral Staff Reports and Updates	<p>Pastor Weinhold & Pastor Short ~ Both pastors shared their pastoral staff time use over the course of 2017, and briefly highlighted some of their activities in the third quarter.</p>	
Other Business	<p><i>Prioritization of 2018 Council Membership nominees</i> Council reviewed potential 2018 nominees for 4 new council members to serve from January 2018 through December 2020. Council President Sue Prescott will contact nominees from the prioritized list to put together recommendations for the Annual Congregational meeting on December 17, 2017</p> <p><i>2018 Parish Ministry Budget</i> The 2018 Parish Ministry Budget proposal was reviewed. Based on recommendations from the finance committee and the various ministry committees, the council unanimously voted to recommend the budget for adoption at the congregational meeting in December.</p>	<p>A motion was made, and properly seconded to approve the Nominee selection process. Motion carried.</p> <p>A motion was made, and properly seconded to recommend approval of the 2018 Parish Ministry Budget to the congregation. Motion carried.</p>
Adjourn	<p>President Sue Prescott asked for motion to adjourn.</p>	<p>Motion made to adjourn and seconded. Motion passed unanimously.</p>
Meeting Closed with Prayer	<p>Pastor Short led The Lord's Prayer</p>	
Future 2017-2018 Meetings & Dates of Interest	<p><i>Annual Ministry Team Reports</i> <i>Annual Congregational Meeting</i> <i>2018 Council Installation</i> <i>2018 Council Orientation & Dinner</i></p>	<p>Due to Kathie by December 4 Sunday, December 17 Sunday, December 31 Sunday, January 7; 2018; 1:30 pm</p>
Minutes Submitted by: Denise Steele, Council Secretary November 26, 2017		