

Property Ministry Team Minutes of the April 30, 2018 Meeting		
Topic	Discussion Points	Action
In Attendance	Wayne Hullihen, Wynn Leppert(co-chairpersons), Dave Betts, Fred Fluke, Elden Lorah, Mark Nelson, Fred Shumaker, Rick Smith, Pastor Short	
Call to Order	Pastor Short called the meeting to order and welcomed all in attendance shortly after 7:00 pm. Pr Short led us in a gathering prayer.	
Reports from Pre-Meeting Inspections	<p>Dave Betts and Mark Nelson-Social Room, Kitchen, Restrooms and Basement Storage Areas</p> <p>Wayne Hullihen-Narthex, Front stairwells, Nave and Altar Jeremy Vent-Trinity Hall, Stage and Kitchenette</p> <p>Elden Lorah-Ramp entrance, Stairwell, 1st and 2nd floor Restrooms</p> <p>Don Replogle-2nd floor SCS rooms, Choir room, Halls</p> <p>Wynn Leppert- Exterior: Sidewalks, Grounds, Church and Parish House</p>	<p>Peeling paint in utility room and emergency exit stairwell to be repaired with UGL by Mark Nelson.</p> <p>Fred Fluke to repair crack and paint in social room rear stairwell. Windows in social room need cleaning, AC unit filters need cleaned. Storage in utility room and emergency egress to be addressed by Pastor Short.</p> <p>No issues found. No issues found.</p> <p>Bathroom light out Wynn Leppert to replace. Stained tile beneath urinal. Pr Short explore mat. Ramp area door trim scratched, to be repainted by Fred F. & Elden L. No report</p> <p>Steeple light out on north side, possible replacement of timer. Sidewalk water drain grate needs addressed.</p>
Inspectors for Next Meeting – July 23, 2018	<p>Social Room, Kitchen, Basement Restrooms and storage areas. Narthex, Front Stairwells, nave and Altar Trinity Hall, Stage and Kitchenette Ramp Entrance, Stairwell, 1st and second floor restrooms. 2nd Floor SCS Rooms, Choir Rooms, Halls Exterior: Sidewalks, Grounds, Church and Parish House</p>	<p>Wynn Leppert</p> <p>Dave Betts Wayne Hullihen Rick Smith Elden Lorah Fred Shumaker</p>
<p>Monthly Steward Reports:</p> <p>January</p> <p>February</p> <p>March</p> <p>April</p> <p>Established Stewards for next few months</p>	<p>Replaced ballast in social room and secretaries office, repaired counter top in social hall, replaced outlet in Trinity Hall kitchen, repaired pews in the nave.</p> <p>Nothing to report</p> <p>No report</p> <p>Nothing to report.</p> <p>May-Mark Nelson, June -Jeremy Vent, July-Wayne Hullihen, August- Fred Fluke</p>	<p>Fred Fluke</p> <p>Elden Lorah Don Replogle Dave Betts</p>
Status of previously identified and ongoing projects and Newly identified concerns.	Wrought Iron railings on Parish House/Narthex to be painted early summer.	Spearheaded by Wynn still in progress

	<p>Ceiling in Nave scraped and primed</p> <p>“Good Shepherd” stained glass window – replace missing green piece.</p> <p>Trinity Hall kitchenette floor tile to be replaced.</p> <p>Third Floor Parish House trim to be repaired and painted.</p> <p>Narthex heat issues – Benefit of starting existing electric heat earlier Sunday mornings. Separate from Trinity Hall zone and run independent zone.</p> <p>Protective Carpet in Ramp Door Entrance</p> <p>Hot water heater update</p> <p>Property Team met Saturday, February 3rd at 9:30 for property orientation guided tour.</p> <p>Peeling paint on ceiling 2nd floor hall, connecting to Elevator area</p> <p>Switch Banner Room / Senior High Sunday School Room due to fire protection code and A/C issues.</p> <p>Discuss A/C units in attic of Nave, front (west) unit is still leaking water. Pastor Short working with Knisely’s to resolve issue</p> <p>Ceiling tile in Trinity Hall to be replaced by Wynn Leppert</p> <p>Resurrection Garden shrub and plant issues discussed. Pr Short exploring</p> <p>Elden L. and Fred F. presented wood stain samples for the baseboard project.</p> <p>Wynn Leppert to use leaf blower on sidewalks to remove winter debris</p> <p>Mark N. to talk to Maryann about the mulching of the landscaping around the church grounds.</p>	<p>Completed February 2, 2018</p> <p>Still in progress</p> <p>Completed 2/7/2018</p> <p>Dan Henderson Vote to proceed Motion Dave Betts 2nd by Elden Lorah-Passed</p> <p>Joe Beegle to assess and give recommendations</p> <p>Not to proceed per Email consensus of committee</p> <p>Joe Beegle to assess and give recommendations</p> <p>Completed and was a help to new and current committee members</p> <p>Fred Fluke and Mark Nelson to repair</p> <p>No date set to accomplish the switch as of this time</p>
Upcoming Meetings:	Monday, July 23, 2018; 7:00 pm (regular meeting)	
Meeting adjourned at 8:10 pm		
Submitted by Wayne Hullihen		