

**THE ANNUAL
CONGREGATIONAL
MEETING OF
TRINITY LUTHERAN
CHURCH**

Sunday, December 17, 2023

9:45 am



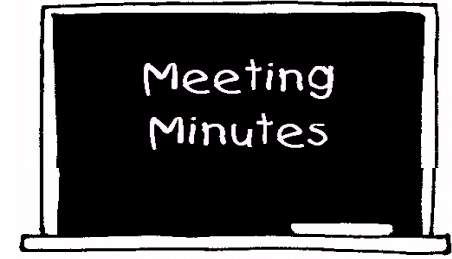
... Agenda ...

TODAY, WE'RE GOING TO:

- Approve the Minutes of the 12/18/2022 Annual Congregational Meeting
- Acknowledge and Thank our Church Council Members
- Review updates from our 2023 Ministry Teams
- Elect 4 new Council Members to 3-year terms
- Act on Church Council's proposed 2024 TLC Parish Ministry Budget.
- Hear an Update about the Ministries of the NALC
- Acknowledge and Thank Those Who Serve on Our Parish Staff.
- Hear about some upcoming directions and ministries for the days ahead at Trinity.



...Approval of Minutes...



Annual Meeting of 12/18/2022 (Summary)

- Elected Bill Blackburn, Katie Chandler, Tina Henderson & Bill Waltman 3-year terms on Church Council (2023-2025).
 - ▣ Extended our Thanks to the parishioners who serve on our Church Council and who work with our various Ministry Teams.
 - ▣ Recognized Pastor Short's retirement and gave thanks for 36 strong and faithful years of ministry with Pastor Short and Barb.
 - ▣ Adopted the 2023 Parish Ministry Budget, as prepared and recommended by the Standing Committees, Finance Ministry Team and Church Council.
 - ▣ Heard updates from our Ministry Teams highlighting their activities and accomplishments throughout the year.
 - ▣ Extended our Thanks to Trinity's Staff and Pastors and heard updates about their recent and upcoming ministries.

... Copies of the minutes were made available prior to the meeting on Trinity's web page.

... All in favor of approving the minutes as presented please say "aye".

... All those opposed, like sign.

THANKS!...
...to our 2023 Council Members

*thank
you*

Through 12/2023

Melinda Feaster
Craig Hess
Christy Kidd
Matt McClelland

Through 12/2024

Jennifer Bailey
Sara Snyder
Chris Witt
Donna Zubak

Through 12/2025

Bill Blackburn
Katie Chandler
Tina Henderson
Bill Waltman

Officers:

President: Matt McClelland
Vice-President: Chris Witt
Secretary: Christy Kidd
Treasurer: Jennifer Bailey

Election of 4 New Members to Church Council to THREE YEAR terms of Service.

Beginning January, 2024



And the nominees are...



Nominees For Election to Church Council:

Lois Boyer

- Lois can be regularly seen as a part of the choirs at Trinity, she tended the banners for years and continues to provide baptismal banners for us. She has served on various committees and ad hocs throughout the years and always jumps in wherever needed.

Lori Dunkle

- Lori has served Trinity for years as a liturgical deacon and is active in our Mission District as an Authorized Lay Worship Leader and a member of Mission District Council. She sits on Trinity's Worship committee, coordinates the acolytes and serves as a lector.



Brad Oaks

- Brad is a faithful member of Trinity's bell choir, a strong supporter of children and youth ministries and has often jumped in and helped out with various ministries and opportunities around the church.

Denise Steele

- Denise is an active member of Trinity's Outreach committee, helps to coordinate the children's winter clothing ministry and serves as one of our ushers on Sunday Mornings.

Other Nominees?

Motion to Close Nominations ?

Action Needed to Elect New Members

**Now it is time
to hear from our
2023 Ministry Teams**



Worship & Music

Christy Kidd & Bill Blackburn

- Appreciate the gifts and offerings of Kevin Rizzo, Susan Casteel, those who sing in our Anthem Choir, Ring in our Bell Choir, and serve as our Cantors.
- Give thanks for the dedication of those who serve in our Worship Ministries: Altar Guild, Acolytes, Crucifers, Lectors, Greeters & Ushers, Live Streamers
- Grateful for the commitment and leadership of our Liturgical Deacons.
- Thankful for those who help with seasonal decorations, special feast day worship, and share flower sponsorships throughout the year
- Appreciative for the support and participation of parishioners and friends who add their voice and their presence to the beautiful worship here at Trinity.

Children & Youth

Matt McClelland & Katie Chandler

- Weekly Sunday School for Pre-K, Elementary, Middle and High School with engaged parent volunteers
- Cooperative Summer VBS with Presbyterian Church, St Johns UCC, Real Life & Mt Pisgah - “Stellar”
- Enjoyed events for the whole family such as Faith, Fun and Family Events
- Youth Groups, Trip to Seminary, Pittsburgh Quake, Fundraisers and regular activities have been enjoyed
- Excited to have large group of Confirmands in process
- Enjoying continued energy of Trinity Dancers

Adult & All-Parish

Melinda Feaster & Donna Zubak

- Fellowship Events: Fastnacht, Scavenger Hunt, Fall Hayride, Family Festival.
- Adult Education: Sunday Morning Adult Forums, Spring and Fall Bible Studies.
- Fellowship Groups ~ Young Adult Nights, Adult Night Out, Mid-Day Diners, Trinity Book Club, Women of Trinity, Trinity Hikers, Theology on Tap
- Refreshment Opportunities: Sunday Coffee Stewards, Easter Breakfast, End of Year Celebration, Family Festival Refreshments
- Thankful for the good company and fellowship Trinity's members enjoy together

Outreach

Sara Snyder & Tina Henderson

- Selects monthly Ministry Highlights and Appeals.
- Coordinates Children's Winter Clothing Ministry (37 children)
- Coordination of Tuesday Free Community Dinners, weekly since 9/2009 (currently serves about 4,000 meals/year). Special thanks to Betsy Littlefield!
- Sharing w/ Ministries of the North American Lutheran Church (NALC) and Mid Northeast Mission District.
- Partnership and Leadership w/ Salvation Army.
- ALSM – Growing Years, Pre-K Counts, Kidstop.
- Supports Ecumenical Community Opportunities – Looking forward to Bedford Church Walk December 27
- Manages the use of Tome Ministry Funds and advances grants to worthy and qualified causes ~ Annual average at c. \$1,200.
- Prayer Notes ~ Special Thanks to Wendy Cox!
- Meals To Heal and Funeral Meals
- Coordinated Hosting of Mid-Northeast Mission District Convocation in October

Property

Craig Hess & Bill Waltman

2023 Accomplishments:

- Replacing Emergency Lights Throughout Building
- Elevator Repairs & Wifi Monitoring
- Solar Motion Lights in Alley
- Light electrical repairs and replacements
- Downspout added in Garden of Resurrection
- Water Fountains Replaced
- Sewer Lateral Patch Completed
- Trinity Sign Updated
- Security System Repairs
- Mulching of Gardens & Leaf Cleanup
- Daycare Hallway Floor Replaced
- Door Hardware and Closers Replaced
- Touchups in Parish House
- Daycare Classroom Ceiling Replaced
- Paint and Patching Around Building
- Rehanging Cabinets
- Sealing and Patching Bricks of Main Building & Chimney Recapping
- Section of Roof Replaced
- Mortar Work around Office Building

Finance & Stewardship

Jennifer Bailey & Chris Witt

- Regularly rejoices at the wonderful generosity of the parishioners and friends of Trinity
- Celebrates another year of growth in offerings which support our worship, fellowship, outreach, learning and service ministries at Trinity.
- In February, 2023, an audit of our 2022 Financial Reports was completed, and reported all accounts and reports were in good order.
- The Finance Team provides Quarterly Reviews of all Ministry Accounts and Investment.
- Reviewed and consolidated data to make up the 2024 Proposed Parish Ministry Budget
- Encourages Estate Planning and Legacy Gifts to benefit Trinity's ministries.
- Continues to encourage on-line and automated giving options.

Executive

Matt McClelland, President

Chris Witt, Vice President

Christy Kidd, Secretary

Jennifer Bailey, Treasurer

- Served as needed for personnel needs of the parish
- Established 2024 Salary & Benefits recommendations for pastors and personnel.
- Made recommendation of Administration and Office page of Budget.

Office / Administration

Executive Committee / Stacy Ford, Administrative Assistant

- Thankful for the dedicated work of Stacy Ford, Trinity's Administrative Assistant.
- Manages the Church Office and Supports Parishioners Inquiries.
- Prepares Worship and Communication Resources
- Processes and Records Offerings and other Parish Receipts
- Processes Accounts Payable and Payroll
- Prepares Financial Reports
- Prepares Minutes of Ministry Team Meetings for posting
- Coordinates Use of Facilities
- Assists with Salvation Army Charitable Outreach

Ad Hoc Teams

PARISH MUSICIANS

- ❑ Work with the Pastor to guide the music ministries of the congregation.
- ❑ “Thanks”, especially to Kevin Rizzo (Director of Choirs), Susan Casteel (Organist & Accompanist), Jennifer Bailey (Cantor Coordinator) and Cantors: Jennifer Bailey, Liz Miller, Bill Blackburn, Kevin Rizzo, Ben Altman, Nicole Clark.



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LITURGICAL DEACONS

- ❑ Assists the Pastor with the leadership tasks of our Worship Life.
- ❑ “Thanks”, to Diane Cogan, Lori Dunkle, Lisa Hagenbuch, Freda Kagarise, Dr Jerry Gronborg, and Kevin Rizzo.

**Now It's Time
To Consider Our
2024
Parish Ministry Budget**



2024 Parish Ministry Budget Proposal Summary				
		<u>2023 Budget</u>	<u>2023 Projected</u>	<u>2024 Budget Proposal</u>
Income - Projected				
	Regular Offerings	\$ 303,328.00	\$ 320,849.28	\$ 312,428.00
	Offset Offerings	\$ 5,150.00	\$ 7,490.00	\$ 5,150.00
	Brick Sealing/Chimney Gifts	\$ -	\$ 24,280.00	\$ -
	ALSM Childcare	\$ 20,144.00	\$ 20,144.00	\$ 20,144.00
	Support from Investments	\$ 500.00	\$ 10,000.00	\$ 500.00
	Other Income	\$ -	\$ 4,670.00	\$ -
	Total Projected Income	\$ 329,122.00	\$ 387,433.28	\$ 338,222.00
Expenses				
	Worship & Music Ministries	\$ 6,430.00	\$ 4,031.92	\$ 6,580.00
	Children & Youth Ministries	\$ 6,075.00	\$ 4,704.28	\$ 6,175.00
	Adult & All-Parish Ministries	\$ 2,500.00	\$ 1,158.82	\$ 2,500.00
	Outreach Ministries	\$ 26,360.00	\$ 24,963.62	\$ 37,400.00
	Property Ministries	\$ 64,420.00	\$ 69,720.44	\$ 64,095.00
	Administration & Office	\$ 22,050.00	\$ 29,106.89	\$ 24,015.00
	Pastors & Personnel	\$ 186,181.00	\$ 180,681.00	\$ 193,797.00
	Transfer to Investments	\$ -	\$ 10,000.00	\$ -
	Brick Sealing/Chimney Project	\$ -	\$ 47,934.00	\$ -
	Total Budgeted Expenses	\$ 314,016.00	\$ 372,300.97	\$ 334,562.00

Notes re: the 2024 Parish Ministry Budget Proposal

- *Motion to adopt the 2024 Parish Ministry Budget as Presented?*
- *Second?*

Points to Note:

- Thank You for your generous support of our 2023 Parish Ministry Expenses
- Budgets income reflects an anticipated 3% increase in giving
- Income from ALSM Childcare remains consistent w/ 2023.
- Investment Income available as need may arise.
- Anticipates 2024 Parish Ministry Expenses based on the review of each the various Ministry Teams.
- Outreach Budget increased in anticipation of new and increased ministry opportunities
- Pastors & Staff Expenses include increases in salaries/wages and additional increases in Health Insurance Premiums.
- Includes support of the North American Lutheran Church (NALC) and the Mid-Northeast Mission District of the NALC.
- Includes support of NALC Today, Tomorrow and Forever Appeal (Year 2/3)
- *Questions or comments?*
- *All in favor, please indicate by saying "aye".*
- *All opposed, like sign.*

Funds & Accounts which advance our ministries and are monitored by our Finance Team:

- *Parish Ministry Budget*
- *Designated Benevolence*
- *Memorial Fund*
- *Building Fund*
- *Youth Ministries*
- *Garden of the Resurrection*
- *Tome Ministry Fund*
- *Music Ministries Endowment*
- *TLC/Paul Schendel Scholarship*
- *Short Capital Reserve Endowment*
- *TFL Investment Portfolio*



Staff Appreciation



Susan Casteel ~ September, 1986 (37)

Organist, Choir Accompanist

Jayne Morse ~ May, 1997 (26)

Parish Sexton

Pastor Weinhold ~ June, 2012 (11)

Parish Vicar / Associate Pastor/ Pastor

Liz Miller ~ February, 2013 (10)
Children's Ministries Coordinator

Stacy Ford ~ April, 2018 (5)
Office Administrative Assistant

Kevin Rizzo – September, 2020 (3)
Director of Choirs

Vicar Ben McCrimmon – July 2022 (1)
Parish Vicar

Vicar Dale Stanley – August 2023 (1)
Apprenticeship Vicar

***94+ Years of Collective
Experience & Dedication !!!***

Children's Ministries

Liz Miller, Coordinator

- 2023 Vacation Bible School a cooperative event with the Bedford Presbyterian Church, St John's UCC, Real Life Church & Mt. Pisgah AME Zion.
- Sunday School resumed in September.
 - Excellent Attendance this Fall.
- 2023 Christmas Musicale & Pageant ready to go!
- Appreciates the support of parents and the Children & Youth Ministry Team.



Parish Musicians

- Kevin Rizzo, Coordinator of Music Ministries (Choirs, Cantors, and Special Musicians)
- Susan Casteel, Organist and Piano Accompanist
- Anthem Choir leading worship beautifully each Sunday!
- Bell Choir enjoys their ministry among us! Always looking to recruit a few new ringers!
- Cantors add valuable leadership and joy to our worship
- Appreciate the support of all choir members and the Worship & Music Ministry Team.



Highlights to Share: Vicar Dale Stanley

- ▣ I have been blessed to worship with a congregation that shares their gifts to glorify God in many ways.
- ▣ I have been blessed that Pastor David has brought me alongside him to give me insight into serving and shepherding a congregation.
- ▣ I have been blessed to see so many people in Trinity share their time and skills in helping others and showing love to the church and community around them.
- ▣ I have been blessed to be given the opportunity to see the nuts and bolts of how a healthy congregation functions – through attending meetings, listening to ideas, and witnessing planning for events.
- ▣ I have been blessed to help visit members who cannot attend church, yet miss being among their brothers and sisters at Trinity – praying with them, having conversations with them, and simply being by their side – and watching Pastor David's comforting and gentle presence with them.
- ▣ My family and I have been blessed by how welcoming, generous, and friendly the entire Trinity family has been to us.
- ▣ I thank our Lord for all of these blessings from Him, through you all. I am grateful for the opportunity to have spent these past several months (even if only a few days each week) with Trinity. I pray that God continues to encourage you to keep sharing your gifts and selves with each other and Bedford. I also pray that you continue to worship the Lord in increasing hope, friendship, and love with one another as I have witnessed these past few months.



Highlights to Share: Pastor Weinhold

- ▣ I am again honored and humbled by the opportunity to be the Pastor here at Trinity and delighted in the good ministry we are able to do together.
- ▣ Blessed to share in ministry with staff and volunteers genuinely dedicated to proclaiming the Gospel and sharing the Love of Christ.
- ▣ It is an incredible honor to preach and administer the Sacraments at such a special congregation as Trinity.
- ▣ Privileged to walk with families of this congregation in times of both joy and sorrow.
- ▣ I give thanks for the consistent impact and leadership Trinity has within the community and local Bedford Ministerium.
- ▣ I am excited to see Trinity's growing recognition within the NALC and eager to see what the coming years bring.
- ▣ Inspired by the fidelity, generosity and all-around decency of the members of this congregation.
- ▣ I am excited to see what God has in store for us in 2024!



NALC & Mission District Update

- Bishop Dan Selbo Re-elected as Bishop of the NALC
- Pastor Nila Cogan Re-Elected Dean of Mid-Northeast Mission District
- Trinity Hosted Mid-Northeast Mission District Convocation in October (Annual Meeting of 100 Pastors and Lay Leaders from our region)
- NALC continuing to restructure to accommodate recent growth
 - Today, Tomorrow & Forever Campaign (Trinity Pledged \$10,000 over 3 years)
 - Increased Recruiting for Seminary and Building up of Financial Aid
 - Rebuild of NALC Website
 - Creation of congregational support and resources
 - Re-evaluating Mission Districts and Regions
 - Creating Leadership Positions where Support is Needed
- Continental Youth Gathering, July 1-4 Boerne, Texas

Looking ahead to 2024...

- Installation and Orientation Meeting with our 2024 Church Council (on Sunday, January 7, 2024)
- Vicar Dale Final Sunday December 24
- Seminarian Quinn Silco begins as Trinity's Vicar Mid-January
- Trinity Hall Renovation Plans Continuing to Take Shape
- Large Scale Meal Packing Event Saturday March 2 – Help Us Pack 10,000+ Meals!
- Continued engagement with local ministerium and regional NALC ministries





**ANY
OTHER
BUSINESS**

THANK YOU...
FOR ALL THAT YOU DO AND
SHARE,
IN SO MANY WAYS, TO ENRICH
THE MINISTRIES OF TRINITY !!!

Please Mark The Date:
2024's Annual Congregational Meeting
Sunday, December 15, 2024; 9:45 am

Motion to Adjourn?

We Stand Adjourned!

